

<https://ukpujaparikrama.wixsite.com/2018>

A website for all Bengalis living abroad With information on Durga Puja events.

PRIVACY POLICY

We take the privacy rights of those who provide their personal information to us very seriously. This privacy policy sets out how we deal with the 'personal information', that is, information that could identify, or is related to the identity of, an individual.

What personal information do we collect?

In order to allow people all over UK and Europe to contact various organisers of Durga Puja across UK, we ask them to provide certain information. This includes

- Name
- Email address
- Telephone number

How do we collect this personal information?

All the information collected is obtained directly from individuals. At the point at which one provides their personal information, we will henceforth also request that they provide consent for us to store and use the data. People's consent is required in order to ensure compliance with data protection legislation.

How do we use this personal information?

We use the personal information stated above to display on our website (with their consent) so that visitors can contact them during Durga Puja hopping.

We communicate with the individuals by email, other digital methods like Whatsapp, Social Media like Facebook and by mobile telephony.

With whom do we share any personal information?

Personal information is only shared within the admins of the website and displayed for contact in our website with due consent. There may be occasional instances where the information needs to be shared with a third party due to an incident involving statutory authorities. Where it is in the best interests of the people or us at our website and where we have a substantiated concern then consent does not have to be sought from people concerned. Other than the above exceptions, any personal information will never be shared with a third party.

How long do we keep any personal information?

We need to keep the information only for the months of September/October every year (Durga Puja time) with due consent of people concerned. Without proper consent any digital information will be erased from our website contact database.

How can the information be updated or corrected

To ensure that we have accurate and up-to-date information, one needs to inform us of any changes one believes we should make to the personal information we hold. One can do this by contacting us by any of the methods previously described.

If anyone would like us to check the address, email and contact information that we hold for him/herself, please let us know by emailing sumit.konar@ed.ac.uk

Similarly, if anyone would like us to remove their contact details from our website contact database, please let us know by emailing at sumit.konar@ed.ac.uk

Under data protection legislation, everyone have the right to inspect the personal information we hold about themselves. One can make a request to do so by contacting us and we will endeavour to respond within 14 working days.

How do we store any personal information?

All contact details we collect are stored in our website contact database. We take steps to protect your personal information against loss or theft, as well as unauthorised access, disclosure, copying, use, or modification.

All email address, is held securely on the servers of our website provider, currently <Website hosting company name>

Changes to this policy

This policy may change from time to time. If we make any material changes, We will make all individuals whose data we will keep and make sure they are aware of them.

Contact

If you have any queries about this policy, need it in an alternative format, or have any complaints about our privacy practices, please email us at sumit.konar@ed.ac.uk

Policy review date: Every 2 years

Next Due: May 2020

File: SC GDPR Privacy Policy May 2018